

North Central District Health Department (NCDHD)

Board of Health Meeting Minutes

Thursday, February 12th at 2pm

<https://us06web.zoom.us/j/87178494007>

Viewing site at:

North Central District Health Department

422 East Douglas Street, O'Neill, Nebraska 68763

Call to Order

1. Notice of Publication
2. Notification of Open Meetings Act
3. Roll Call (introductions of new Board Members and non-Board Members in attendance)
4. Comments or additions to the agenda
The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.
5. Approval of the agenda
 - a. Motion #1 by Wade Hollenbeck and seconded by Dennis Bauer to approve the agenda as presented. All in favor. Motion carried.

Approval of previous meeting minutes

1. Discuss/act November 2025 meeting minutes
 - a. Motion #2 By Doug Fox and seconded by Kelly Kalkowski to approve the November 2025 meeting minutes as presented. All in favor. Motion carried. Wade Hollenbeck and Dustin Breiner abstain.

Single FY25 Audit

1. Discussion on the final report FY25 Single Audit. The draft stamp has been removed now that the board has approved the audit at the previous meeting. The management letter is also attached. No comments or concerns. The audit has already been board of approved.

Financial Report

1. October, November, December finances were presented by Kristen Hoffman, Paper & Pencil.
 - a. Motion #3 by Doug Fox and seconded by Wade Hollenbeck to approve the October, November, December 2025 finances as presented. All in favor. Motion carried

New Programming

1. Discussion on DHHS request to support WIC
 - a. Motion #4 by Denise Pribil and seconded by Doug Fox to pursue a contract with DHHS to implement WIC and hire all necessary staff to carry out the WIC program. All in favor. Motion carried.

Program Reports

1. Bi-monthly staff report

Vaccine Pre-Orders for Fall 2026

1. Fall 2026 flu shot pre-order presentation by Jennifer Booker covering vaccine rates for the 2025 flu shot season and suggestions for pre-ordering. Meeting was had with Dr. Morse on 1/30/26 to review suggested pre-order. He supports the recommendation and type of vaccine being utilized by the department.
 - a. Motion #5 by Dustin Breiner and seconded by Wade Hollenbeck to approve the preorder of vaccination for 2026 season; 410 doses of high dose and 450 doses of trivalent. All in favor. Motion carried.

Vaccine changes from CDC

1. Discussion on changes and shifts from the CDC; no major changes for NCDHD per the direction of Dr. Morse.

Rural Healthcare Transformation Funding

1. Discussion on potential projects and upcoming expectations of the funding. Concerns on the admin cap and plan to leverage state dollars for admin overage discussed. Because of the funding timeline, it is not likely NCDHD will need an organizational budget change this fiscal year.

Legislative Session

1. Discussion/act on proposed bills for the current legislative session
 - a. Review of the 10 NALHD priority bills for this session
 - i. LB 912- Community Health Worker Training Bill- presented in partnership with Senator Brandt. Will really help support our Rural Health Transformation work and pave a path for CHW work to be reimbursed in the future.
 - ii. LB760- Environmental Inspections- This bill could give health departments enforcement authority and may put us on a list for conducting various environmental inspections listed in the bill.
 - b. Protecting legislative public health funding/budget updates. Healthcare cash fund is the source of most of our state funding.

- c. Review of bills with the potential to impact the NCDHD Board
 - i. LB898- Nebraska Open Meetings Act: Virtual Conference Provisions- watching to see if we will be able to convert to offering meetings virtually more often
 - ii. LB203- Changes in power and duties of health directors in certain local public health departments

Director's Report

1. Staffing
 - a. Board of Health, Lon Knievel- resigned
 - b. Board of Health member for Cherry County- spirited citizen likely to be appointed.
 - c. Working on making suggestions to county boards for board vacancies.
2. New funding
 - a. Collaborative grant with City of O'Neill; funding private well testing
 - b. NE Child Abuse Network funding some additional concrete supports for our Collaborative navigation work.
3. Collaborative Expansion- Upcoming planning meeting on February 19th. Waiting on state partners who will facilitate the onboarding meetings to do further work in the western part of our district.
4. NCCCCP MOA Updates- maintaining non-profit. With updates to the agreement, NCDHD will pay NCCCCP board member mileage.

Annual Reorganization

1. Election of Officers: *Nominations, discussion, and voting for NCDHD Board President, Vice President, Secretary, and Treasurer. Per bylaws, 1 year term.*
 - a. Motion #6 by Wade Hollenbeck and seconded by Dennis Bauer to retain Kelly Kalkowski as Board of Health President.
 - b. Motion #7 by Dennis Bauer and seconded by Wade Hollenbeck to retain Dustin Breiner as Board of Health Vice President.
 - c. Motion #8 by Doug Fox and seconded by Dennis Bauer to retain Denise Pribil as Board of Health Treasurer.
 - d. Motion #9 by Wade Hollenbeck and seconded by Dennis Bauer to approve Carol Plate as Board of Health Secretary.
2. Approval of Financial Signatories: Discussion and action for appropriate signatories.
 - a. No necessary changes as all signatories will remain the same for 2026 calendar year.

Executive Session

Board Member Signature:

F. K. Kallast

