

**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)
BOARD OF HEALTH MEETING MINUTES**

**Friday, August 9th, 2024, immediately following the budget hearing
North Central District Health Department
422 East Douglas Street, O'Neill, Nebraska 68763**

Call to Order

1. Notice of Publication- Publication was made on the NCDHD website, NCDHD front door and published by KBRX, Plainview News, Summerland Advocate, Ainsworth Star Journal, Valentine Midland News.
2. Notification of Open Meetings Act- D. Breiner acknowledged the Nebraska Open Meeting Law was posted in the room. A continually current agenda is available at the NCDHD office.
3. Roll call at 10:42 am.
4. Comments or additions to the agenda

The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.

5. Approval of the agenda
Motion #2 by Denise Pribil and seconded by Carol Plate to approve the agenda as presented. All in favor; Motion Carried.

Approval of previous meeting minutes

1. Motion #4 by Doug Fox and seconded by Jean Henes to approve meeting minutes from June 2024 meeting. All in favor. Motion Carried.
2. Motion #13 by Doug Fox and seconded by Denise Pribil to approve budget hearing minutes from today, August 9th, 2024. All in favor. Motion Carried.

Financial Report

1. Review of May & June finances by Eide Bailly's, Sam Singery.
 - a. *Motion #5 by Lon Knievel and seconded by Doug Fox to approve the finances as presented. All in favor; Motion Carried.*

Approval of proposed 2023-2024 Annual Budget

1. Motion #6 by Dennis Bauer and seconded by Denise Pribil to approve the proposed 2024-2025 budget. All in favor; Motion carried.

Audits for FY24 financial year (Annual and Single)

1. Motion #7 by Lon Knievel and seconded by Carol Plate to approve contracting with Lammers Abel & Kaps for FY2024 annual audit of the financial statement and Lengemann & Associates for the FY2024 single audit. All in favor; Motion carried.

Kevin Mackeprang arrived at 10:57 a.m.

Policy Approval

1. Construction Alternatives
 - a. *Motion #8 by Lon Knievel and seconded by Kevin Mackeprang to approve the constructed alternatives resolution as presented. All in favor; Motion Carried.*
 - b. *Motion #9 by Lon Knievel and seconded by Jean Henes to approve the Construction Alternatives policy. All in favor; Motion Carried.*

Building Remodel

1. Committee update and presentation of recommendation for next steps- Dustin Breiner presented an overview of the committee's four interviews and recommendations for next steps on contracting and budgeting. The committee recommended CS Construction as the primary option and Jeffery Construction as the alternative.
 - a. *Motion #10 by Dennis Bauer and seconded by Wade Hollenbeck to proceed with contracting for the design build remodel project with CS Construction. Jeffrey Construction identified as an alternate. All in favor; Motion Carried.*
 - b. *Motion #11 By Denise Pribil and seconded by Greg Hull for project budget of \$550,000. All in favor; Motion Carried.*
 - c. *Motion #12 by Lon Knievel and seconded by Dennis Bauer to name Health Director, Heidi Kuklis, as the in-house project lead. Within this role, she should work with contractors and has full authority to make decisions on the building design and interior decisions as long as the decisions are made within the scope and budget of the project. The construction committee will remain intact as the first line of assistance for the health director on this project. All in favor; Motion Carried.*

Program Reports

1. Programmatic report presented with comments from Heidi Kuklis. Key program changes noted:
 - a. Dental Hygienist contract with Elkhorn Logan Valley is established for several of the eastern dental clinics this fall.
 - b. NCDHD has established a partnership to host a cyber security exercise known as the Cyber Ready game. The Norfolk exercise was highly rated and recommended by those in attendance. Upcoming trainings board members should consider attending or inviting community partners in Ainsworth, O'Neill, and Sioux City.
 - c. Responsible Beverage Server Training implementing curriculum for special event licensing. Ex: County Fairs/Concerts.
 - d. Student Health and Risk Prevention (SHARP) study data overview- discussing new trends with teen risky behavior.
 - e. REACH Media displays are installed and utilized across the district.
 - f. Credible Minds is a virtual, evidence based mental health program recently implemented across the district.
 - g. Heart Corp has increased the number of blood pressure check stations and has also increased the number of AED's located within the district.
2. Miles of Smiles annual report by Mindy Spencer.

Director's Report

1. Staffing- Registered dental hygienist contract filled with a partnership with Elkhorn Valley Public Health. We will use their hygienist and contract directly with the organization for half of the eastern clinics. TyLinn Dodd's contract with HeartCorp is also renewing for a 2nd year of this partnership. She will be back full time for one more year of service in September.
2. New funding – Working on continued partnership with UHC and Medicaid companies.
3. Zelle Contract Ended- Fully closed out with Zelle. All HR is now in house including payroll processing.
4. Patagonia EHR implementation Update- Building our system. Implementation time longer than anticipated.
5. Community Health Assessment (CHA) Update- In progress. Works to identify top health needs in the area. Kick off call with all partners yesterday. BOH feedback for the process.
6. Legislative Update- Special session in the legislature for property tax relief. 24 bills introduced.
 - Still potential it could reduce funding to NCDHD; however, feeling generally optimistic from LB2 relating to NCDHD funding. Currently greatest risk is cuts to programs that pass money to us, not direct legislature funding.
 - Potential public health impact: sin taxes (LB1)
 - Soft drinks and candy at 5.5%
 - Cigarette tax up \$1/pack
 - E-cigs- 30% wholesale tax on vape liquid up from a two tiered system that was based on mL & 10% wholesale on electronic nicotine products
 - Spirits up to \$14.50/gal up from \$3.75/gal
7. Continued building maintenance outside remodel- Have continued needs that will be out of the scope of the remodel. E.g., currently have some windows needing to be re-caulked. Roof was repaired that was causing leaking into the board room closet. Agreement among BOH that this is appropriate.
8. Cost allocation state review- Reviewing our charges that make up our cost allocation for the 23-24 fiscal year. From program reviews, the state is currently reviewing if they want to see some changes in our plan. Pending feedback, could make some adjustments in FY2025.
9. Costing assessment/profile- Many health departments in Nebraska participated in a costing assessment that evaluates what priority areas we are spending funding on and our capacity in providing full scope public health services. This year we should be able to generate information that shows the value of the investment in public health.

Executive Session

The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410
No executive session.

Public Comment

No public comment.

Next Board Meeting

The next board of health meeting will be in person at NCDHD (422 E Douglas St. O'Neill) on Friday, September 27th at 10:30 a.m.

Approval to Adjourn

Vice President, Dustin Breiner adjourned the meeting at 12:02 p.m.

<u>Present</u>	<u>Board Member</u>	<u>2</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
P	Dennis Bauer, Brown County Commissioner	Y	Y	Y	1Y	Y	Y	Y	1Y	Y	2Y	Y
P	Dustin Breiner, Holt County Supervisor	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
P	Doug Fox, Rock County Citizen	Y	1Y	2Y	Y	Y	Y	Y	Y	Y	Y	1Y
P	Jean Henes, Knox County Citizen	Y	2Y	Y	Y	Y	Y	2Y	Y	Y	Y	Y
P	Wade Hollenbeck, Rock County Commissioner	Y	Y	Y	Y	Y	Y	Y	2Y	Y	Y	Y
P	Greg Hull, Boyd County Supervisor	Y	Y	Y	Y	Y	Y	Y	Y	2Y	Y	Y
	Kelly Kalkowski, Boyd County Citizen											
	Regina Krebs, Antelope County Supervisor											
P	Lon Knievel, Pierce County Citizen	Y	Y	1Y	Y	1Y	1Y	1Y	Y	Y	1Y	Y
P	Tom Kuether, Pierce County Commissioner	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
P	Kevin Mackeprang, Knox County Supervisor	A	A	A	A	Y	2Y	Y	Y	Y	Y	Y
	Mike McConaughey, Cherry County Commissioner											
	Dr. Ron Morse, District Physician											
	Cory Nilson, Keya Paha County Citizen											
P	Carol Plate, Brown County Citizen	2Y	Y	Y	Y	2Y	Y	Y	Y	Y	Y	Y
P	Denise Pribil, Holt County Citizen	1Y	Y	Y	2Y	Y	Y	Y	Y	1Y	Y	2Y
	Dean Smith, Antelope County Citizen											
	Kenneth Tusha, District Dentist											

Guests

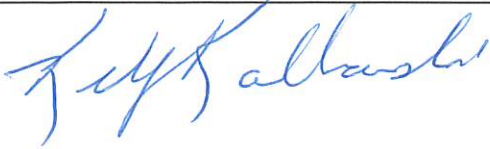
Heidi Kuklis, Executive Director

Elizabeth Parks, NCDHD Assistant Director

Charissa Sladek, NCDHD Office Mgr.

Mindy Spencer, NCDHD D

*Sam Singery, Eide Bailly

A handwritten signature in blue ink, appearing to read "Heidi Kuklis".

