



## Request for Proposal

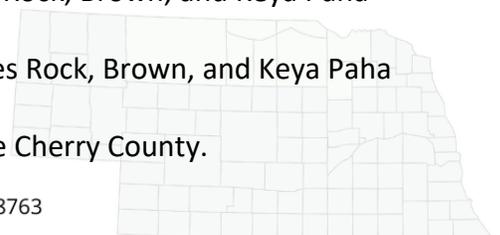
### Project and Goals:

North Central District Health Department (NCDHD), located in O'Neill, Nebraska in collaboration with the service area healthcare partners is preparing to conduct and complete a Community Health Needs Assessment (CHNA) and subsequent Community Health Improvement Plan (CHIP). NCDHD services a nine-county district consisting of Cherry, Brown, Rock, Keya Paha, Boyd, Holt, Knox, Pierce, and Antelope Counties. NCDHD is currently seeking proposals to lead the collaborative partners in the development and implementation of the CHNA Mobilization for Action through Planning and Partnership 2.0 process for the 2024/2025 project.

The goals of the project include the following:

1. Collection and analysis of primary (qualitative) data from community stakeholders and required subpopulations in all nine counties served by NCDHD.
2. Collection and synthesis of secondary (quantitative) data using publicly available data sources.
3. The facilitation and planning of processes to clearly identify and prioritize significant health needs in the communities and identify areas of improvement to improve health equity among populations.
4. Assure each organization represented meet the requirements set out in the Patient Protection and Affordable Care Act enacted March 2010, which requires each tax-exempt hospital and organization to conduct a community health needs assessment (CHNA) every three years.
5. Prepare a total of nine written CHNA Reports, one comprehensive report for the entire nine-county health district and eight service area specific reports for the hospitals:
  - a. Antelope Memorial Hospital's (AMH) service area is Antelope and Holt County.
  - b. O'Neill Avera St. Anthony's Hospital's (OA) service area include Holt and Boyd Counties.
  - c. Avera Creighton Hospital's (ACH) service area includes Knox County.
  - d. CHI Health Plainview's (CHI) service area includes Pierce County.
  - e. Osmond General Hospital (OGH) service area includes Pierce and Knox Counties.
  - f. Niobrara Valley Hospital's (NVH) service area includes Boyd, Holt, and Knox Counties.
  - g. West Holt Medical Services (WHMS) service area includes Holt, Boyd, and Keya Paha Counties.
  - h. Rock County Hospital's (RCH) service area includes Rock, Brown, and Keya Paha Counties
  - i. Brown County Hospital's (BCH) service area includes Rock, Brown, and Keya Paha Counties
  - j. Cherry County Hospital's (CCH) service area include Cherry County.

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(402) 336-2406 | [ncdhd.ne.gov](http://ncdhd.ne.gov)



It is the intent for a completion of the CHNA to be available to the public by February 28, 2025.

### Community Health Assessment:

1. Completion date for public availability: February 28, 2025
2. Service Area Description:
  - a. Up to date information related to the NCDHD service area.
  - b. Community descriptions
    - a. The percent of the population by race and ethnicity.
    - b. Languages spoken within the jurisdiction.
    - c. Other demographic characteristics, as appropriate for the jurisdiction.
  - c. Identified Health needs
  - d. Standards and Benchmarks with Comparison data, and ranking as identified by community input.
3. Community Data:
  - a. Primary data collection directly from community members in the service areas via community wide survey provided in appropriate languages.
  - b. Secondary data from State and National data sources
  - c. Demographic information including race, ethnicity, age, language spoken,
4. CHNA Data Report:
  - a. Provide a written final report, primary and secondary data will be included in both narrative or visual formats.
  - b. Comparison data will be included as well as an analysis and summary of primary findings from the community survey, focus group summaries and key informant interviews.
  - c. A description of health challenges experienced by the population served by the health department, which must include an examination of disparities between subpopulations or sub geographic areas in terms of each of the following:
    - a. Health status.
    - b. Health behaviors
  - d. A description of inequities in the factors that contribute to health challenges which must include social determinants of health or built environment
  - e. A summary data sheet will be included for use with social media, and to share the final findings with the communities in the service area.
  - f. Community assets or resources beyond healthcare and the health department that can be mobilized to address health challenges.
5. CHNA Meeting with the collaborative health partners:
  - a. An in-person meeting will be conducted by the consultant to review all findings, primary data and subsequent identified priority health needs of the service area.
  - b. Findings will be presented to partners, stakeholders, community members and organizations.



### Deliverables and Scope of Work Performed by NCDHD:

- a. Conduct all MAPP 2.0 assessments with key stakeholders.
- b. Create survey for community feedback and provide raw data.
- c. Facilitate community focus groups in coordination with area healthcare partners.
- d. Facilitate community health improvement plan visioning session.
- e. Coordinate contracted services for the community health assessment.
- f. Create Community Health Improvement Plan for the 9-county district.

### Deliverables and Scope of Work Performed by the Contractor

- a. Work will follow the Mobilizing for Action through Planning and Partnerships (MAPP) 2.0 frame work.
- b. Process and final product will be compliant with IRS guidelines, PHAB and state priorities.
- c. Analyze primary data; raw data provided by NCDHD.
- d. Collect and analyze secondary data.
- e. Create a Community Health Assessment summary document that follows the MAPP 2.0 framework.
- f. A Community Health Assessment will be complete by February 28, 2025

### Contractor Information:

- a. Background and history.
- b. Relevant work experience, including;
  - i. Experience conducting a CHNA, or similar assessment.
  - ii. Experience utilizing the MAPP process.
  - iii. Knowledge of Public Health.
  - iv. Experience facilitating data interpretation
  - v. Experience facilitating, community surveys, focus groups for stake holders, which include selecting priority areas.

### Project Fee:

- a. Provide a budget proposal include all project fees, and expenses organized by phase/deliverable:
  - a. Include cost of one, district-wide report
  - b. Include cost of the eight additional service area -specific reports
- b. Include a narrative justification for each item budgeted.

### References:

- a. Include at least 3 references with examples of previous projects (e.g. samples of CHNA reports, and CHIP documents)

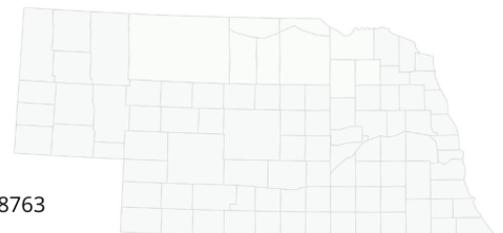




## Award of Contract:

Award of the contract resulting from this request will be based upon the most responsive contractor whose offer will be the most advantageous to identified stakeholders in terms of cost, functionality, experiences, quality of past work and other factors specified in this document. The respondent shall bear all costs associated with preparing and submitting the proposal.

Proposals shall be sent electronically no later than 5:00 pm CST May 1, 2024 to [whitney@ncdhd.ne.gov](mailto:whitney@ncdhd.ne.gov).



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