

**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)  
BOARD OF HEALTH MEETING MINUTES**

**Friday, June 7th, 2024, at 10:30a.m.  
422 East Douglas Street, O'Neill, Nebraska 68763**

**Call to Order**

1. Notice of Publication- Publication was made on the NCDHD website, NCDHD front door and published by KVSH, KBRX, Plainview News, Summerland Advocate, Rock County Leader.
2. Notification of Open Meetings Act- K. Kalkowski acknowledged the Nebraska Open Meeting Law was posted in the room. A continually current agenda is available at the NCDHD office.
3. Roll call at 10:32 am. (Board Members in attendance: Dustin Breiner, Doug Fox, Jean Henes, Wade Hollenbeck, Kelly Kalkowski, Lon Knievel, Kevin Mackeprang, McConaughy, Carol Plate, Dr. Tusha arriving at 10:42a.m.)
4. Comments or additions to the agenda

*The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.*

5. Approval of the agenda  
*Motion #1 by Lon Knievel and seconded by Dustin Breiner to approve the agenda as presented. All in favor; Motion Carried.*

**Approval of previous meeting minutes**

*Motion #2 by Carol Plate and seconded by Jean Henes to approve the meeting minutes from April 2024 meeting. All in favor; Motion Carried.*

**Financial Report**

1. Review of March & April finances by Eide Bailly's Sam Singery.
  - a. *Motion #3 by Dustin Breiner and seconded by Kevin Mackeprang to approve the finances as presented for March & April 2024. All in favor; Motion Carried.*

**Review of Fixed Asset Options**

1. Further discussion of fixed asset options regarding CD rates, NPAIT and creating a policy for future needs.

**Single Audit**

1. Presentation of single audit by Fred Weber, CPA.
  - a. *Motion #4 by Lon Knievel and seconded by Dustin Breiner to approve single audit as presented. All in favor; Motion carried.*

**Sale of Malibu**

1. Malibu sold for \$9,100.00 via public auction less 9% commission= \$8,281.00 placed in general funds, 200 class.

### **Building Remodel**

1. Review of timeline for project. Funding deadlines.
2. Creation of construction committee for review of proposals and firm interviews.
  - a. Committee: Heidi Kuklis, Elizabeth Parks, Lon Knievel, Dustin Breiner, and one community member TBD.

### **Conflict of Interest**

1. Continuation of board members completing form. All members should complete conflict of interest.

### **Policy Approval**

1. Production Bonus- Review of suggested edits for annual increase.
  - a. *Motion #5 by Kelly Kalkowski and seconded by Dustin Breiner to approve proposed production bonus policy. All in favor. Motion Carried.*

### **Program Reports**

1. Healthy Living Expo- June 11<sup>th</sup> in Niobrara from 1:00-7:00p.m.; Farm Worker Education Event- June 12<sup>th</sup>.
2. Kopin' Kids- in O'Neill from 9a.m.-2p.m. on Wednesday, June 26<sup>th</sup>
3. Review of Prevention Videos
  - a. Elgin Pope John Student Video
  - b. Dram Shop Laws Video
4. Bi-monthly all staff programs report

### **Director's Report**

1. Staffing- dental hygiene position filled for Northeast, pending contract for Southeast portion of the district.
2. New funding
  - a. Navigator in house for Holt-Boyd Collaborative- current timeline is Nov 2024. Need for additional policies if in house.
  - b. Community Health Assessment to be completed in house rather than contracted.
  - c. Cardiac funding with DHHS- referral collaboration partnership
  - d. Re-accepted for another year as a HeartCorp host site! They pay wage/benefits
  - e. Considering application for Rural Community Recovery program (eligible counties: Cherry, Brown, Boyd, Holt).
3. Future funding and timeline changes- Vaccine Funds: Bridge Access Program now ending in August, VFC potentially now ending in December
5. Zelle Contract- Given notice to end the contract. Processing payroll in house is the last thing to move over. Working on transition.
6. Patagonia EHR implementation- Kick off call: 6/19.
7. Community Health Assessment (CHA) Update- Quotes ranged from \$20k-150k. Intend to take on inhouse and share expenses with partners. Will leverage Qualtrics license and MySidewalk
8. Qualtrics X4- Heidi attended conference. Will be helpful with CHA. Supporting statewide efforts to streamline social determinants of health work and how the software can be leveraged.
9. Reach Media Update- At time of meeting, displays placed at:

- a. Ainsworth Red & White Market
  - b. Valentine- Henderson’s IGA
  - c. Niobrara- Trading Post Gas Station
  - d. Plainview- Plainview Family Pharmacy
  - e. Bassett- Rock County Library
  - f. Pending: Antelope Co, Boyd Co
10. County Fairs- interested in connections to provide CPR education and onsite water testing.
11. FQHC Conversations- Exploring Midtown Health expanding services west. Focus currently on mental health and dental. Target audience is serving those with no insurance, under insured or on Medicaid. Sliding scale.
12. Public Health Wins- Moving forward to use this workforce assessment. Ties into strategic plan

**Executive Session**

*The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410.*

**Public Comment**

No public comment.

**Next Board Meeting**

The next board of health meeting will be in person at NCDHD (422 E Douglas St. O’Neill) on Friday, August 9<sup>th</sup> at 10:30 a.m.

**Approval to Adjourn**

*Kelly Kalkowski adjourned the meeting at 12:29 p.m.*

<b>Present</b>	<b>Board Member</b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>
	Dennis Bauer, Brown County Commissioner					
x	Dustin Breiner, Holt County Supervisor	2Y	Y	1Y	2Y	2Y
x	Doug Fox, Rock County Citizen	Y	Y	Y	Y	Y
x	Jean Henes, Knox County Citizen	Y	2Y	Y	Y	Y
x	Wade Hollenbeck, Rock County Commissioner	Y	Y	Y	Y	Y
	Greg Hull, Boyd County Supervisor					
x	Kelly Kalkowski, Boyd County Citizen	Y	Y	Y	Y	1Y
	Regina Krebs, Antelope County Supervisor					
x	Lon Knievel, Pierce County Citizen	1Y	Y	Y	1Y	Y
	Tom Kuether, Pierce County Commissioner					

x	Kevin Mackeprang, Knox County Supervisor	Y	Y	2Y	Y	Y
x	Mike McConaughey, Cherry County Commissioner	Y	Y	Y	Y	Y
	Dr. Ron Morse, District Physician					
	Cory Nilson, Keya Paha County Citizen					
x	Carol Plate, Brown County Citizen	Y	1Y	Y	Y	Y
	Denise Pribil, Holt County Citizen					
	Dean Smith, Antelope County Citizen					
x	Kenneth Tusha, District Dentist				Y	Y
	*attended via zoom					

 VC April 9 2024