

**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)
BOARD OF HEALTH MEETING MINUTES**

Friday, November 22nd, 2024, at 10:30am

Virtually at: <https://us06web.zoom.us/j/84960182100>

Viewing site at: North Central District Health Department
422 East Douglas Street, O'Neill, Nebraska 68763

Call to Order

1. Notice of Publication
2. Notification of Open Meetings Act
3. Roll call at 10:31 a.m. (Attending virtually: Dennis Bauer, Doug Fox, Jean Henes, Kelly Kalkowski, Lon Knieval, Tom Kuether, Kevin Mackeprang, Dr. Ron Morse, Carol Plate, Denise Pribil, Dr. Tusha. Attending at NCDHD viewing site: no voting members.
4. Comments or additions to the agenda
The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.
5. Approval of the agenda. The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.
Motion #1 by Denise Pribil and seconded by Tom Kuether to approve agenda as presented. All in favor. Motion carried.

Approval of previous meeting minutes

1. *Motion #2 Jean Henes and seconded by Doug Fox to approve the minutes from September 2024 meeting as presented. All in favor. Motion carried.*

Audits for FY24 financial year

1. Presentation of the annual audit of the financial statement FY24 by Tyler Kaps of Lammers, Abel, Kaps, CPA.
 - a. *Motion #3 by Kevin Mackeprang and seconded by Lon Knieval to approve the fiscal 2024 annual audit as presented. All in favor. Motion carried.*
2. Update on the single audit for FY24- anticipated presentation at next meeting. Auditor is currently performing a deep review of policies.

Financial Report

1. Review of September & October finances by Sam Singery of Eide Bailly and Heidi Kuklis.
 1. *Motion #4 by Denise Pribil and seconded by Dr. Tusha to approve the September & October finances as presented. All in favor. Motion carried.*

Building Remodel

1. Project update, overview & discussion- discussion of the floor plan, progress, federal funds timeline and budget. Support provided to revise grant budget to pull more staff time in that are

typically pulled out of general funds. This will alleviate some of the timeline constraints of funding and move more of the expenses into general funds.

Policy Approval

1. Community Collaborative Response Procedures and overview of roles, responsibilities and funds breakdown of program.
 1. *Motion #5 by Doug Fox and seconded by Denise Pribil to approve proposed policies. All in favor. Motion carried.*

Annual Review of the Health Director by Elizabeth Parks, Assistant Director/Epi Nurse, NCDHD.

1. Complete feedback survey by 1/10/2025 allows time to review feedback and prepare for upcoming Board of Health meeting. Elizabeth shared the link during the meeting and will send this out via email. Kelly encourages all to complete.
2. Executive session at the next regular meeting to review the director.

Patagonia Electronic Health Record Implementation

1. Project update by Jennifer Booker, NCDHD Immunization Coordinator. Overview of implementation process and upcoming training dates for staff. System scheduled to go live in February 2025.

Program Reports

1. Bi-monthly all staff report
 - a. Highlighted that Miles of Smiles served 2,134 students this semester; 30% of those students do not have a dentist and 15% had a referral note.
 - b. Cyber Security exercise in Ainsworth Dec 10th.
 - c. Credible Mind use continues 838 users, 947 sessions.
 - d. Wausa & Elgin public schools have completed the Citizen Scientist water project.
2. Flu season update by Jennifer Booker. A breakdown of number of shots provided this year vs. last year as well as breakdown per dosage and age. Outreach clinics provided 1 minimum per county and several local food pantries.
 - a. Dr. Morse commented in presidential election years, lower vaccination rates are common. Encouraged a risk verse benefits educational approach.
3. Pertussis outbreak update and case statistics overview by Elizabeth Parks, Epi Nurse, NCDHD.
 - a. Discussion on expanding outbreak across the state and NCDHD's efforts. Currently cases in 3 NCDHD schools.
4. O'Neill explosion timeline and discussion by Danielle Roessler, ERC, NCDHD.
 - a. Timeline provided on the NCDHD response in the packet. Helped coordinate response efforts.

Director's Report

1. Staffing- Substance Abuse Prevention position open with expectation to begin hiring process after 2025. Reviewing restructuring the position in December.
2. Funding/Programming

- a. ARPA funding changes with construction. Moving more personnel into the budget to offset potential delays in construction. Construction funding will be more out of general funds with this change (these funds are not time stricken).
 - b. Working on securing infection prevention federal funds. Allowable activities not all defined. May 2026 is funding end date. Potential to really help with COVID funding cliff.
 - c. Local Food Purchase Program contract still pending. Two goals, economic stimulation for local producers and access to healthy foods for the 9 counties. Real bummer that it has taken so long to issue with the NE growing season.
 - d. Opioid settlement funds: small pool coming through legislature to NCDHD. Competitively writing for additional funds through Regional Behavioral Health.
3. Dental codes- screening
 - a. Back billing to 1/1 on the screening code. Finding that it has to be a true 6 mo between services, which does not match our current schedule. Will not be adjusting the spring schedule. Working with Medicaid to see if they will revise to 2x per year.
 4. Legislative Update and Future Strategy
 - a. Fluoride in drinking water: Discussion on this topic in national and state legislation. Dr. Morse & Dr. Tusha advise that continued use of topical fluoride at Miles of Smiles clinics aligns with best practice. Both support fluoride in the water at the CDC recommended amount. Board supports this position and encourages the department to continue support this direction.
 - b. Tanya Storer is the new senator for the western portion of the NCDHD district.
 - c. New administration causes a sense of uneasiness for some public health funders. At NCDHD ~65% of our budget in the previous fiscal year was federal. Several board members weighed in that there is always change with new admin.
 5. Legislature annual report- provided copy of report that highlights work in the core public health areas.
 6. Community Health Assessment Update- taking shape, off to the contracted evaluator to review any missing data and create a summary. On track for publishing in February.

Executive Session

The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410

No executive session.

Public Comment

No public comment.

Next Board Meeting

The next board of health meeting will be in person at NCDHD (422 E Douglas St. O'Neill) on Friday, January 31st at 10:30 a.m.

Approval to Adjourn

President Kelly Kalkowski adjourned the meeting at 12:32 p.m.

<u>Present</u>	<u>Board Member</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Virtual	Dennis Bauer, Brown County Commissioner	Y	Y	Y	Y	Y
	Dustin Breiner, Holt County Supervisor					
Virtual	Doug Fox, Rock County Citizen	Y	2Y	Y	Y	1Y
Virtual	Jean Henes, Knox County Citizen	Y	1Y	Y	Y	Y
	Wade Hollenbeck, Rock County Commissioner					
	Greg Hull, Boyd County Supervisor					
Virtual	Kelly Kalkowski, Boyd County Citizen	Y	Y	Y	Y	Y
	Regina Krebs, Antelope County Supervisor					
Virtual	Lon Knievel, Pierce County Citizen	Y	Y	2Y	Y	Y
Virtual	Tom Kuether, Pierce County Commissioner	2Y	Y	Y	Y	Y
Virtual	Kevin Mackeprang, Knox County Supervisor	Y	Y	1Y	Y	Y
	Mike McConaughey, Cherry County Commissioner					
Virtual	Dr. Ron Morse, District Physician	Abs	Y	Y	Y	Y
	Cory Nilson, Keya Paha County Citizen					
Virtual	Carol Plate, Brown County Citizen	Y	Y	Y	Y	Y
Virtual	Denise Pribil, Holt County Citizen	1Y	Y	Y	1Y	2Y
Virtual	Dr. Kenneth Tusha, District Dentist	Abs	Abs	Y	2Y	Y

Guests *Denotes Virtual Attendance

- *Heidi Kuklis, NCDHD Executive Director
- *Charissa Sladek, NCDHD Office Mgr.
- *Elizabeth Parks, NCDHD Assistant Director/Epi Nurse
- *Danielle Roessler, NCDHD ERC
- *Jennifer Booker, NCDHD
- *Sam Singery, Eide Bailly
- *Tyler Kaps, CPA w/ Lammers, Abel, Kaps, CPA firm

