



**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)
BOARD OF HEALTH MEETING Minutes**

Friday, January 26th, 2024

**Via Zoom (<https://us06web.zoom.us/j/83555509823>) with a viewing site available at NCDHD
422 East Douglas Street, O'Neill, Nebraska 68763**

Call to Order

1. Notice of Publication- Publication was made on the NCDHD website, NCDHD front door and published by the Elgin Review, Crofton Journal, KBRX, KBRB, and KNLV.
2. Notification of Open Meetings Act- K. Kalkowski acknowledged the Nebraska Open Meeting Law was posted in the room. A continually current agenda is available at the NCDHD office.
3. Roll call at 10:30 am. (introductions of new Board Members and non-Board Members in attendance).
(Present in person: Dennis Bauer, Doug Fox, Jean Henes, Greg Hull, Kelly Kalkowski, Kevin Mackeprang, Mike McConaughey, Denise Pribil
Present virtually: Lon Knievel, Dr. Ron Morse, Carol Plate, Dr. Ken Tusha)
4. Comments or additions to the agenda- no comments
The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.
5. Approval of the agenda
*Motion #1 by Doug Fox and seconded by Dennis Bauer to approve the agenda as presented.
All in favor; Motion Carried.*

Approval of previous meeting minutes

Motion #2 by Jean Henes and seconded by Denise Pribil to approve the meeting minutes from December 2023 meeting. All in favor; Motion Carried.

Financial Report

1. Review of November & December finances
 1. *Motion #3 by Kevin Mackeprang and seconded by Lon Knievel to approve the finances as presented for November & December 2023. All in favor; Motion Carried.*
2. Presentation of the Annual Audit (FY23)- Presented by Chuck Abel; Lammers, Abel, & Kaps CPA
 1. *Motion #4 by Dennis Bauer and seconded by Jean Henes to accept the 2023 annual audit as presented. All in favor; Motion Carried.*
3. Single Audit Update: Auditor will work with Lammers, Abel, and Kaps/ NCDHD. Has not started. Hoping to have completed by next meeting. We will continue to utilize Fred Weber's services out of his new firm.

PO Box 191 | 422 E Douglas Street | O'Neill, NE 68763
(402) 336-2406 | ncdhd.ne.gov

Antelope | Boyd | Brown | Cherry | Holt | Keya Paha | Knox | Pierce | Rock



Annual Reorganization

1. Election of Officers: Nominations and voting for NCDHD Board President, Vice President, Secretary, and Treasurer. Per bylaws, 1 year term.
 - i. Board President: *Motion #5 by Denise Pribil and seconded by Kelly Kalkowski to approve Doug Fox as board president. Roll Call vote- 6 in favor; 6 against; Motion fails. Motion #6 by Dennis Bauer and seconded by Jean Henes to approve Kelly Kalkowski as Board President. Roll Call Vote- All in favor; Motion carried.*
 - ii. Vice President: *Motion #7 by Kelly Kalkowski and seconded by Denise Pribil to nominate Dustin Breiner as Vice President. Roll Call Vote- All in favor; Motion carried.*
 - iii. Secretary: *Motion #8 by Denise Pribil and seconded by Kelly Kalkowski to nominate Dean Smith as secretary. Roll Call Vote-All in favor; Motion carried.*
 - iv. Treasurer: *Motion #9 By Doug Fox and seconded by Kelly Kalkowski to nominate Denise Pribil as treasurer.; Roll Call Vote- Abstain: Denise Pribil, All in favor; Motion carried.*
2. Approval of Financial Signatories: No necessary changes. All signatories will remain the same for this 2024 calendar year.

Policy Approval

1. Utilizing Language Access Services presented as a new policy.
 - a. *Motion #10 by Jean Henes and seconded by Kevin Mackeprang to approve the Language Access Service Policy. All in favor; Motion carried.*

Program Reports

1. Annual Report: Overview and explanation of the 2023 Annual Report provided by Heidi Kuklis. Highlights of each program within NCDHD discussed. Board feedback provided on areas to further promote.
2. Amy Latzel discussed the free water testing (extended through 3/1/24) & reverse osmosis mitigation funding. Board member promotion of these programs encouraged.

Healthy Living Expo

1. Overview of event plans provided by Jennifer Booker, Kirsia Sommersted, and Nancy Turpin. The event will be at Niobrara School on June 11, 2024, from 1:00-7:00 p.m. Working to get vendor confirmations for event. Board members encouraged to mark their calendars. Potential volunteer opportunities will be presented in coming months.
2. Board members provided feedback on suggested additions including promotion of public transportation services in the area.

Flu Vaccine Pre-reservations Flu Cell-Based vs Egg-Based

1. Information presented by Jennifer Booker, Heidi Kuklis, and Dr. Morse (inclusive of consultation with infectious disease) on moving to cell-based flu shots. Discussion occurred to watch for additional data on cell-based vaccine. Continue with current product as per last meeting motion.



Legislative Updates & Priorities

1. Discussion of advocacy and session priorities from the Nebraska Association of Local Health Directors. Bills relating to public health provided for discussion. Three areas of support for home visitation, dental access/reimbursement, and Board of Health local authority discussed in detail.
 - a. The Board did not provide any concerns on the current bill list. Board feedback on a local position/action not made from discussion.

Director's Report

1. Staffing: Amy Latzel is full time as of 1/1 in Environmental programs.
2. New funding: ERA2 with the Holt/Boyd Collaborative; Medical redetermination funds for community event and media. Juul settlement not distributed.
3. Parking: POD/Trailer: Looking at options to MOU the POD to another entity and moving the trailer to offsite parking with the goal of more off-street parking.
4. Main floor remodel update: Deadline 12/31/2024 with funds. Will be a priority as we move into the 2024 calendar year and may require special meetings.
5. Community Health Assessment (CHA) bidding: Working on 2025 bidding; partners are seeing a large increase in the bids. Shared cost with partners.
6. EMR implementation: Looking for a suitable program. Jennifer Booker is staff member in the lead. A committee is reviewing systems.
7. National Association of Local Boards of Health (NALBOH) membership: This membership is primarily for the Board members to utilize if they need or would like to learn more about their Board position and responsibilities. Info sheet provided with more info.
8. President's Award Nominations: Award to highlight and individual that has supported public health work across the state. No suggested nominations provided by the board.

Executive Session

The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410.

1. Executive Director Annual Review
 - a. *Motion #11 by Denise Pribil and seconded by Kevin Mackeprang to go into Executive Session at 12:28 p.m. to review Executive Director Annual Review. All in favor; Motion Carried.*
 - b. *Exited Executive Session at 12:48 p.m.*

Motion #12 by Kevin Mackeprang and seconded by Lon Knievel to increase Executive Director salary to \$100,000. All in favor; Motion Carried.

Public Comment

No public comment.

Next Board Meeting

The next board of health meeting will be in person at NCDHD (422 E Douglas St. O'Neill) on Friday, April 5th at 10:30 a.m.



Approval to Adjourn

Kelly Kalkowski adjourned the meeting at 12:54 p.m.

Present	Board Member	1	2	3	4	5	6	7	8	9	10	11	12
X	Dennis Bauer, Brown County Commissioner	2 Y	Y	Y	1 Y	N	1 Y	Y	Y	Y	Y	Y	Y
	Dustin Breiner, Holt County Supervisor												
X	Doug Fox, Rock County Citizen	1 Y	Y	Y	Y	N	Y	Y	Y	1 Y	Y	Y	Y
X	Jean Henes, Knox County Citizen	Y	1 Y	Y	2 Y	N	2 Y	Y	Y	Y	1Y	Y	Y
	Wade Hollenbeck, Rock County Commissioner												
X	Greg Hull, Boyd County Supervisor	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y
X	Kelly Kalkowski, Boyd County Citizen	Y	Y	Y	Y	2 Y	Y	1 Y	2 Y	2 Y	Y	Y	Y
	Regina Krebs, Antelope County Supervisor												
X*	Lon Knievel, Pierce County Citizen	Y	Y	2 Y	Y	N	Y	Y	Y	Y	Y	Y	2 Y
	Tom Kuether, Pierce County Commissioner												
X	Kevin Mackeprang, Knox County Supervisor	Y	Y	1 Y	Y	Y	Y	Y	Y	Y	2 Y	2 Y	1 Y
X	Mike McConaughy, Cherry County Commissioner	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
X*	Dr. Ron Morse, District Physician			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	Cory Nilson, Keya Paha County Citizen												
X*	Carol Plate, Brown County Citizen	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y
X	Denise Pribil, Holt County Citizen	Y	2 Y	Y	Y	1 Y	Y	2 Y	1 Y	A b s	Y	1 Y	Y
	Dean Smith, Antelope County Citizen												
X*	Kenneth Tusha, DDS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	*attended via zoom												



Guests

Heidi Kuklis, Executive Director
Elizabeth Parks, NCDHD Epi & Assistant Director
Charissa Sladek, NCDHD Office Mgr.
Jennifer Booker, NCDHD Public Health Nurse
Amy Latzel, NCDHD Environmental Health Coordinator
Nancy Turpin, NCDHD Program Assistant
Kirsasommersted, NCDHD Community Impact Coordinator
*Sam Singery, Eide Bailly
*Chuck Abel, Lammers, Abel, Kaps CPA, Auditor

This meeting is held within the guidelines of the Nebraska Open Meeting Act. A copy of the written materials discussed in this meeting is available. Neb. Rev. Stat. § 84-1412. An agenda is kept current up to twenty-four hours prior to the meeting. The agenda may be viewed at North Central District Health Department, 422 East Douglas Street, O'Neill, Nebraska. Any Agenda items may be removed, tabled, or reordered at any time at the discretion of the Board President.



Dean Smith, Secretary

