



**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)  
BOARD OF HEALTH MEETING AGENDA**

**Friday, May 19<sup>th</sup>, 2023—10:30 AM**

**NCDHD 422 East Douglas Street, O'Neill, Nebraska 68763**

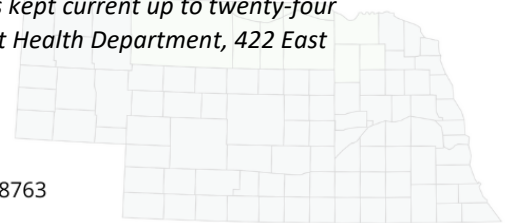
<b>Agenda</b>	
<p><b>Call to Order</b></p> <ol style="list-style-type: none"> <li>1. Notice of Publication</li> <li>2. Notification of Open Meetings Act</li> <li>3. Roll call (introductions of new Board Members and non-Board Members in attendance).</li> <li>4. Comments or additions to the agenda <i>The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.</i></li> <li>5. Approval of the agenda</li> </ol>	<p>Kelly Kalkowski, BOH President</p>
<p><b>Approval of previous meeting minutes</b></p> <ol style="list-style-type: none"> <li>1. <i>Motion to approve the minutes from the annual &amp; regular meeting held March 24<sup>th</sup>, 2023.</i></li> </ol>	<p>Kelly Kalkowski, BOH President</p>
<p><b>Financial Report</b></p> <ol style="list-style-type: none"> <li>1. Review of March &amp; April finances               <ol style="list-style-type: none"> <li>1. <i>Motion to approve the finances as presented for March &amp; April.</i></li> </ol> </li> <li>2. 2021-2022 Annual Audit Update</li> <li>3. 2022 Single Audit Update</li> </ol>	<p>Natalie Miller, Eide-Bailey/ NCDHD Accountant</p> <p>Heidi Kuklis, Executive Director</p>
<p><b>Assessing Money Management Setup</b></p> <ol style="list-style-type: none"> <li>1. Review of Money Management Research               <ol style="list-style-type: none"> <li>a. <i>Motion/Resolutions, if needed.</i></li> </ol> </li> </ol>	<p>Heidi Kuklis, Executive Director</p>
<p><b>Assessing Credit Card Strategy</b></p> <ol style="list-style-type: none"> <li>1. Review of Credit Card Research/ Proposal to utilize Divvy               <ol style="list-style-type: none"> <li>a. <i>Motion to utilize Divvy for NCDHD credit cards.</i></li> </ol> </li> </ol>	<p>Heidi Kuklis, Executive Director</p>
<p><b>Qualtrics Invoice/Contract</b></p> <ol style="list-style-type: none"> <li>1. Review invoice/contract. Confirm process.</li> </ol>	<p>Heidi Kuklis, Executive Director</p>
<p><b>NCCCP/NCDHD MOU</b></p> <ol style="list-style-type: none"> <li>1. Review of MOU               <ol style="list-style-type: none"> <li>a. <i>Motion to allow Cherry/Keya Paha Emergency Management to store and utilize the NCDHD RapidTag.</i></li> </ol> </li> </ol>	<p>Heidi Kuklis, Executive Director</p>
<p><b>MOU for Rapid Tag</b></p> <ol style="list-style-type: none"> <li>1. Review of MOU               <ol style="list-style-type: none"> <li>a. <i>Motion to allow Cherry/Keya Paha Emergency Management to store and utilize the NCDHD RapidTag.</i></li> </ol> </li> </ol>	<p>Heidi Kuklis, Executive Director</p>

PO Box 191 | 422 E Douglas Street | O'Neill, NE 68763  
(402) 336-2406 | ncdhd.ne.gov



<b>Vehicle Proposals</b> 1. Review of proposals a. Motion to purchase vehicle	Heidi Kuklis, Executive Director
<b>Bylaws</b> 1. Review red line copy/discussion of needed changes a. Motion to approve bylaws.	Tana Fye, Fye Law  Heidi Kuklis, Executive Director
<b>Training on Board of Health Roles</b>	Tana Fye, Fye Law
<b>Program Reports</b> 1. Recap of Miles of Smiles program. 2. Highlight new funding streams.	Heidi Kuklis, Executive Director
<b>Audit Committee Update</b>	Dean Smith, BOH Audit Committee Member
<b>Executive Session</b> <i>The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410.</i> 1. Potential litigation	
<b>Director's Report</b> 1. End of the public health emergency (May 11) 2. Armory reimbursement 3. Cyber protection a. Insurance b. Training 4. Vaccine billing update 5. Electronic Health Record System (EHR) 6. Review of policies- handbook 7. ARPA funds update 8. Updating accounts and licensing 9. Inventory system 10. Staffing changes 11. Legislative updates 12. Getting to know the BOH/contact sheet	Heidi Kuklis, Executive Director
<b>Public Comment</b> <i>This is an opportunity for members of the audience to be heard for a maximum of 3 minutes regarding any topic not on the agenda as it relates to the Board of Health.</i>	
<b>Next Board Meeting</b>	
<b>Approval to Adjourn</b>	

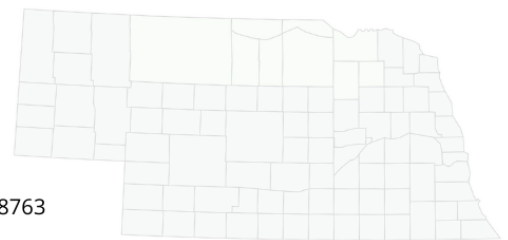
*This meeting is held within the guidelines of the Nebraska Open Meeting Act. A copy of the written materials discussed in this meeting are available. Neb. Rev. Stat. § 84-1412. An agenda is kept current up to twenty-four hours prior to the meeting. The agenda may be viewed at North Central District Health Department, 422 East*





*Douglas Street, O'Neill, Nebraska. Any Agenda items may be removed, tabled, or reordered at any time at the discretion of the Board President.*

*Questions: Please contact Heidi Kuklis, Executive Director (402)336-2406*



PO Box 191 | 422 E Douglas Street | O'Neill, NE 68763  
(402) 336-2406 | [ncdhd.ne.gov](http://ncdhd.ne.gov)