



**NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)
BOARD OF HEALTH MEETING MINUTES**

Friday, April 5, 2024

NCDHD, 422 East Douglas Street, O'Neill, Nebraska 68763

Call to Order

1. Notice of Publication
Publication was made on the NCDHD website, NCDHD front door and published by Holt County Independent, Osmond Republic, Springview Herald, Valentine News, and KBRX.
2. Notification of Open Meetings Act
K. Kalkowski acknowledged the Nebraska Open Meeting Law was posted in the room. A continually current agenda is available at the NCDHD office.
3. Roll call at 10:33 am. (introductions of new Board Members and non-Board Members in attendance).
Present in person: Tom Kuether, Dustin Breiner, Jean Henes, Greg Hull, Denise Pribil, Carol Plate, Dennis Bauer, Kelly Kalkowski, Lon Knievel
4. Comments or additions to the agenda
The Board of Health reserves the right to add items to this agenda that are emergency in nature as described in NE Revised Statute § 84-1411.
5. Approval of the Agenda
Motion #1 Lon Knievel and seconded by Dustin Breiner to approve the agenda as presented. All in favor; Motion carried.

Approval of previous meeting minutes

Motion #2 by Carol Plate and seconded by Jean Henes to approve the minutes from January 2024 meeting. All in favor; Motion carried.

Financial Report

1. Review of January & February finances, themes consistent for both months.
 - a. *Motion #3 by Dennis Bauer and seconded by Denise Pribil to approve the finances as presented for January and February 2024. All in favor; Motion carried.*

Discussion of future funding

Discussion on funding coming in and grants, which are not typical for covering FTEs. Shift is happening with COVID-related funding streams that are gradually diminishing. Reviewed two instances of overpayment and how they will impact future financials, along with the overpayment on unemployment and the expected refund.

Feedback was requested on NPAIT and money markets, discussion on putting half or a portion of funding into these avenues. Requested to put a plan together for next meeting with recommendations. S.Singery from Eide Bailly provided advice during the end of discussion.

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Conflict of Interest

1. BOH Complete Conflict of Interest Disclosure
Discussion on both staff and employees reviewing and completing Conflict of Interest Policy. Encouraged to review and sign and moving forward the need to abstain from any conflicts with future motions.
2. Director Conflict of Interest Disclosure
The director requested feedback on a potential conflict of interest and was encouraged to complete the payment, board appreciated the transparency.
Motion #4 by Dennis Bauer and seconded by Dustin Breiner to approve the O'Neill Pest Control bill through Holt/Boyd Collaboration. All in favor: motion carried.

Program Reports

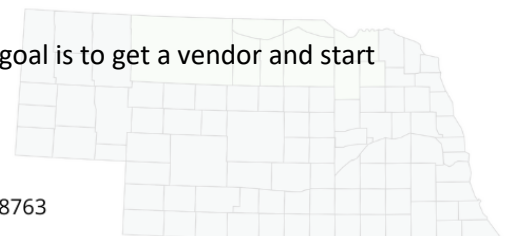
1. Bingocize & Nutrition Education
Tylinn Dodd provided an overview and explanation on both programs, communities who have participated, populations she works with and education. Discussion by board on where bingocize will continue and food safety.
2. Bi-monthly all staff report
Overview and discussion on work completed over the past two months. Board feedback provided on areas to promote including MOS and eastern clinics vacancy for our Dental Hygienist and purple air monitoring and messaging,

Healthy Living Expo

1. Update & poster distribution opportunity.
The Executive Director provided overview of the event, encouraged board members on disseminating posters throughout the eastern side of the district and promotional efforts. Reviewed the list of vendors who have signed up so far. Feedback and interest in volunteering encouraged.

Strategic Plan Update

1. Workforce development
Overview of previous approval, strides in development since and what next steps look like with program procedures for sustainability and meeting goals and objectives.
2. Marketing and Outreach
Discussion of one page newsletter, customized promotional screens throughout the district with goals and pushing out a good product. Requested feedback from the board on good connections in each county for placement and what infrastructure looks like. Clinics, grocery stores, libraries, and courthouses were all options that were considered.
3. Culture of Excellence
Staff requested this committee that has been established.
4. Community Health Assessment and Improvement Plans
Request for proposals going out and they remain on track. The goal is to get a vendor and start collecting data by the summer.





Reach Media Digital Display Sites

1. Demo of the digital display
2. Request for support locating a public space in each county with high community traffic-locations offered by board members.

Sale of Malibu

1. Review of potential sale of Malibu via public auction and to reassess replacement after the fall.
 - a. *Motion #5 by Denise Pribil and seconded by Dustin Breiner to sell 2014 Chevy Malibu via public auction. All in favor; Motion carried.*

Truck Lease Buy Out

1. Review of potential purchase of truck lease
 - a. *Motion #6 by Dustin Breiner and seconded by Lon Knievel to approve buy out of 2021 Dodge Ram Lease. All in favor; Motion carried.*

Building Remodel

1. Update: Blinds installed, discussion on spending and timeline, and what next steps look like including bids and group for approval at the next meeting.
2. Future BOH role: Requested feedback and proposal on creating a committee to review and act on bids. Lon Knievel brought up the option of creating a subcommittee. Discussion on ways to empower the subcommittee to make decisions on approving bids and maintaining a timeline. Privacy concerns were discussed and the layout of the main floor. Special meetings to keep on the project timeline were supported by present board members.

Electronic Health Record (EHR) Transition

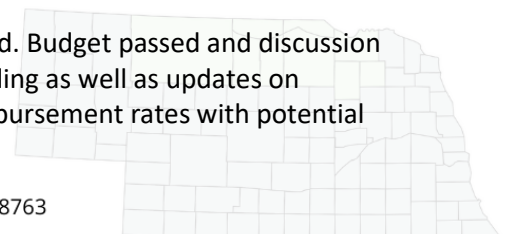
1. Presentation of proposal for transition and next steps of implementing the EHR. Overview of the program, plans, negotiations and what other health departments are experiencing with the transition was detailed. Feedback requested and the board discussed next steps with the contract and program. The contract will be reviewed by legal before signing. Board supports moving forward.

Community Health Assessment (CHA) Bidding

1. Request for proposals was pushed out today.
2. Anticipated expenses: Expenses look to be significantly higher based on feedback from other health departments. Looking at other options that could potentially help with costs.

Legislative Updates & Priorities

1. Session update: Overview provided with handouts disseminated. Budget passed and discussion on some major impacts across Nebraska for mental health funding as well as updates on amendments and bill list, drinking water, prenatal, dental reimbursement rates with potential reimbursement increase and vaping.





- a. The Board did not provide any concerns on the current bill list. Board feedback on positions not made from discussion.

Director's Report

1. Staffing- No staffing changes, need for a contract for a Dental Hygienist this fall.
2. New funding- Pediatric Mental Health Grant overview
3. Life/Dental converted to MetLife- Transition overview and switch completed.
4. Federal Communication Commission (FCC)/Universal Service Administrative Company (USAC) supporting internet, VPN, and firewall bill- Applied for additional tiers, board discussed consortium and how the department was approved. Bidding was performed and reimbursement is roughly 60%. This transition requires 3-year contracts with cost savings provided. No additional feedback provided by the board.
5. 816/817 admin fee structure added- Direct costing principles overview provided. The awards for these programs will not allow cost allocation, but can charge de minimus rates that vary per award. Discussed charging the de minimus rate and discounting the cost allocation pools used for direct costing on other awards.

Executive Session

The Board of Health reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in the Nebraska Revised Statute 84-1410.
Executive session not held.

Public Comment

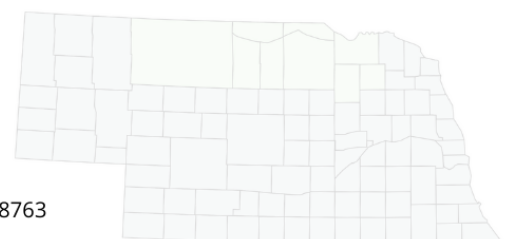
No Public Comment.

Next Board Meeting

The next Board of Health meeting will be held in person at NCDHD (422 E. Douglas St, O'Neill) on May 17 at 10:30 am.

Approval to Adjourn

Board President K. Kalkowski adjourned the meeting at 12:28 pm.



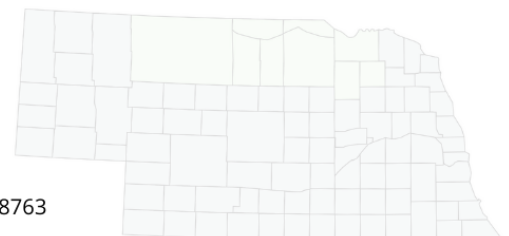


<u>Present</u>	<u>Board Member</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
x	Dennis Bauer, Brown County Commissioner			x	x		
x	Dustin Breiner, Holt County Supervisor	x			x	x	x
	Doug Fox, Rock County Citizen						
x	Jean Henes, Knox County Citizen		x				
	Wade Hollenbeck, Rock County Commissioner						
x	Greg Hull, Boyd County Supervisor						
x	Kelly Kalkowski, Boyd County Citizen						
	Regina Krebs, Antelope County Supervisor						
x	Lon Knievel, Pierce County Citizen	x					x
x	Tom Kuether, Pierce County Commissioner						
	Kevin Mackeprang, Knox County Supervisor						
	Mike McConaughey, Cherry County Commissioner						
	Dr. Ron Morse, District Physician						
	Cory Nilson, Keya Paha County Citizen						
x	Carol Plate, Brown County Citizen		x				
x	Denise Pribil, Holt County Citizen			x		x	
	Dean Smith, Antelope County Citizen						
	Kenneth Tusha, District Dentist						
	*attended via zoom						

<u>Guests</u>
Heidi Kuklis, Executive Director Elizabeth Parks, NCDHD Epi & Assistant Director Sam Singery, Eide Bailly

This meeting is held within the guidelines of the Nebraska Open Meeting Act. A copy of the written materials discussed in this meeting is available. Neb. Rev. Stat. § 84-1412. An agenda is kept current up to twenty-four hours prior to the meeting. The agenda may be viewed at North Central District Health Department, 422 East Douglas Street, O'Neill, Nebraska. Any Agenda items may be removed, tabled, or reordered at any time at the discretion of the Board President.

Kelly Kalkowski
Kelly Kalkowski (Jul 16, 2024 08:00 CDT)
 Kelly Kalkowski, BOH President



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BOH Meeting Minutes 04.05.2024

Final Audit Report

2024-07-16

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